





## **Declarations of Interest**

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

## **A G E N D A**

(Pages)

1. **Minutes**  
To confirm the minutes of the meeting held on 16 March 2017. **(5 - 6)**
2. **Apologies for Absence**
3. **Declarations of Interest**
4. **Complaints Monitoring Report 2016/17** **(7 - 10)**  
*Appendix: Complaints Procedure* **(11 - 20)**
5. **Review of Policy on Gifts and Hospitality** **(21 - 24)**  
*Appendix 1: Joint Anti-Fraud, Bribery and Corruption Policy* **(25 - 34)**  
*Appendix 2: Draft Protocol relating to Gifts and Hospitality* **(35 - 44)**
6. **Appointment of an Independent Person** **(45 - 48)**  
*Appendix: Role & Description for Independent Person* **(49 - 52)**
7. **Standards Work Programme 2017/2018** **(53 - 54)**
8. **TIAA Annual Assurance Report 2016/17**  
To consider the report of TIAA. **(55 - 60)**
9. **TIAA Progress Report 2016/17** **(61 - 72)**
10. **TIAA Progress Report 2017/18** **(73 - 78)**

11. **Annual Governance Statement 2016/17**
- To consider the report of Director of Resources. (79 - 86)
- Appendix 1* (87 - 90)  
*Appendix 2* (91 - 92)  
*Appendix 3* (93 - 94)  
*Appendix 4* (95 - 98)
12. **South Bucks District Council Annual Fraud Report**
- To consider the report of the Director of Resources. (99 - 106)
13. **Ernest & Young Audit Fee Letter**
- To note the External Audit Fee Letter from Ernst and Young for 2017/18. (107 - 110)
14. **Audit Work Programme**
- To receive the current work programme of the Audit Committee. (111 - 112)
15. **Exclusion of the Public (if required)**

The next meeting is due to take place on Thursday, 28 September 2017